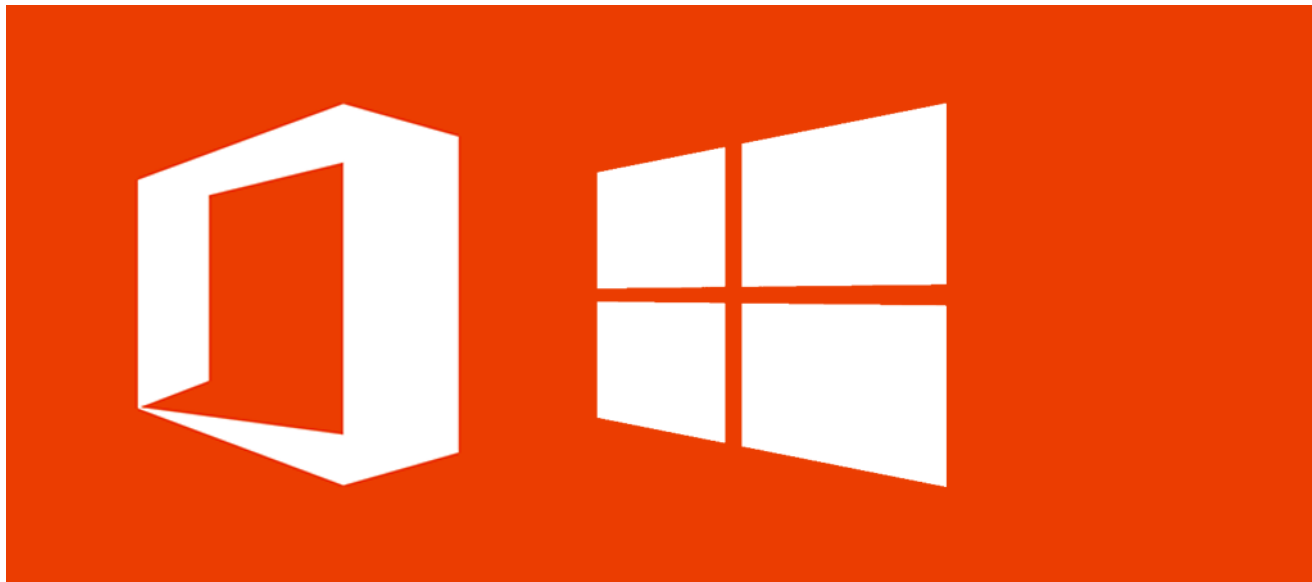


UPGRADING TO WINDOWS 10 AND OFFICE

PRODUCT INFORMATION



The operating system Windows 10 and the applications of Office contain many innovations but count on proven features as well. The start button in Windows 10, for instance, is back and the access to the system settings is significantly simplified. There are many new

diagram types and new helpful search functions. Thus you can directly start web searches for terms relating to your documents from the particular application. In this course, you will deal with the essential innovations as well as with proven, fundamental program functions..

PARAMETERS

Version*	3.5
Duration**	6:17 h
Languages	Version 3.5 German, English Version 3.5 Englisch, Chinesisch, Französisch, Spanisch, Brasilianisch, Japanisch, Italienisch, Russisch (Hybrid)
Release	11.04.2019

* For new features, see the version history in the feature list

** Learning duration measured by the currently highest product version

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Organization and support with Cortana

Working with Edge – the new browser

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Customize settings

Manage apps/programs and customize system settings

Creating Windows Ink notes and doodles

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Working online

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Voice features

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FINAL TEST

30 Questions
